PIXLEY AND DISTRICT PARISH COUNCIL

Parish Councillors are summoned to the Parish Council Meeting,

At Munsley W.I. Hall

On Monday 9th November 2026 at 7.30pm

AGENDA

1. **To receive and accept apologies for absence.**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**

3. **To agree and sign the minutes of the Parish Council ordinary meeting held on the 7th September 2026.**

4. **Open session:**

a. To receive the Ward Councillors report.

b. To receive representations from the public.
Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than three minutes.

5. **To consider and approve the following policies for Pixley and District Parish Council:**

a. To note that the Parish Clerk is the Data Protection Officer and the Council is both a Controller and Processor.

b. Data Protection Policy – Appendix 1

c. General Privacy Notice – Appendix 2

d. General Privacy Notice Staff – Appendix 3

e. Data Security Incident Procedure – Appendix 4

f. Subject Access and Request Form – Appendix 5

g. Accessibility Statement – Appendix 6

6. **To receive the Chairman's Report.**

7. **Assets:**

a. To receive an update on the Smart Water kits.

b. To note that area around the Grit Bin at Brook Farm is to be cleared free of charge. To consider who is to fill it?

c. To consider the Asset register and removal of the grit bin at Little Marcle crossroads as Hereford Council property – Appendix 7

d. To receive an update on maintenance of the Aylton tree seat.

8. **Finance**

a. To consider the Bank Reconciliation and Bank Balances for September-October 2026. Appendix 8

b. To consider the Budget versus Actuals report to 31st October 2026. Appendix 9

c. To consider the Draft Budget and Precept alongside reserves for 2027-28 and agree actions. Appendix 10

d. To note the internal controls completed by Cllr Swaithes on the 9th October with all documents in order.

e. To consider the invoices for payment.

- Parish online – Annual website fee £402net/£482.40gross

f. To ratify regular payments made between meetings:

- Clerk Salary September and October £As per contract
- NJC uplift for E Wayman £As per contract
- PAYE July – September £As per contract
- Unity Bank Fees August, September and October £21.00

g. To ratify payments made between meetings:

- PATA payroll July-September £83.60

h. To note income received:

- Precept £5273
- Bank interest £57.15

i. To note virements made between Unity Accounts in this period:
   - Current to Instant Access 28.09.26 £4000

9. Planning

a. To note no Planning Applications for Determination by Herefordshire Council.
b. To note no Planning Responses Submitted between Meetings under Devolved Powers.
c. To note planning decisions made by Herefordshire Council:
   - 261521 Trumpet Country Park – Approved
   - 262761 Barn South of U67402 - Refused

10. Highways/Footpaths:

a. To receive a report from the Footpaths Officer and consider any matters arising.
b. To receive an update on the flooding/drainage grant.
c. To note no response received following a query regarding progressing 'Quiet Lanes.'
d. To note confirmation from Hereford Commons Registration that the triangle of land at Aylton is not registered as a Village Green. Consider actions.
e. To note the accident on the A4172 on the 22nd Oct and ongoing concerns of speeding and safety.
f. To consider the response received (email previously circulated) regarding viability of a SIDS on the A4172.
g. To note the graffiti on the Falcon Lane bus shelter and Highways informed/confirmed theirs to clean.
h. To note the drain at Aylton has now been repaired.
i. To note no response as yet re Baregains Lane signage on the Little Marcle Road side.
j. To consider the response (previously circulated) re the Trumpet crossroads bus shelter and pending survey results.

11. Training: To consider training needs including new Councillor training and Data Protection.

12. Correspondence (previously circulated):

- HALC 10 things to know in September and October.
- Hereford Council Public Consultation on TRO – mandatory school keep clear restrictions.
- West Mercia Police – Community Charter and Operation Snare.

13. Meeting location: to consider the location of Pixley and District meetings over the winter months.

14. To consider items for the next meeting – no discussion.

15. Next meeting: to note the date of the next ordinary meeting as the 11th January 2027.

Rachel Freestone **Date: 4th November 2026**

Rachel Freestone

Parish Clerk –Pixley and District Parish Council.