

Pixley & District Parish Council Annual Council Meeting Agenda
Councillors are summoned to attend the Parish Council meeting on
Monday 11th May 2026
7.30pm at Munsley W.I. Hall

1. To elect a Chairman

2. To elect a Vice Chairman

3. Apologies for absence

4. To receive Declarations of Interest

Councillors are reminded of the need: -

To update their register of interests.

To declare any personal interests in items on the agenda and their nature. (Councillors may stay, take part and vote in the meeting)

To declare any prejudicial interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a prejudicial interest)

5. Minutes (Chairman)

To confirm the minutes of the Parish Council meeting held on the 16th March 2026 as a correct record.

6. Committees

To agree the formation of any committees, their terms of reference and appoint members.

7. Standing Orders and Financial Regulations

To review the Parish Council's Standing Orders and Financial Regulations.

8. Appointment to external bodies

To appoint any members to external bodies such as the WI Hall Committee.

9. Insurance

To note the 3-year agreement with Zurich (ends July 2027/28 at £394.20 per annum).

10. Policy & Procedure

10.1 To review the Parish Council's policies and procedures (to include complaints, freedom of information, HR and data protection).

10.2 To ratify the adoption of an IT policy.

11. Meeting Dates for 2026-27

To agree the meeting dates for the Council year.

12. Chairman's Report

To receive a report on the 2025/26 Chairman's activities since the last meeting.

13. Clerk's Report

To receive an update on progress of Parish Council business.

14. Financial items (RFO)

14/1. To ratify writing off £0.95 from the Lloyds interest account.

14/2. To review and approve the year end budget comparison report for March 2026.

14/3. To review and approve the year end bank reconciliation against statements for March 2026.

14/4. To review the Internal Auditor's report for 2025/26.

14/5. To consider if the PC is exempt from external audit for 2025/26.

14/6. To consider the finances stated and assertions on the AGAR for 2025/26.

14/7. To approve/ratify the following payments:

Staff Salaries & expenses	March & April 2026	£1231.50
Little Marcle Flower Festival	Sponsorship	£500.00
Unity Trust	Bank Fees	£5.60
Defibstore Ltd	Replacement battery & pads	£327.60

15. Planning

15/1. To note the PC responses to the following applications:

- **260544** – Whitehouse, Aylton, Ledbury HR8 2RQ, Conversion of workshop and courtyard to communal/retreat space & solar panels to Long Barn and The Hop Store. **No objection.**
- **260937** - Paunceford Court, Munsley, Ledbury, Herefordshire HR8 2SH - The removal of an internal wall to create a larger kitchen area with the conversion of the existing carport area into a new utility with associated WC. – **No objection.**
- **260938** - Paunceford Court, Munsley, Ledbury, Herefordshire HR8 2SH – Listed Building Consent. – **No objection.**

15/2. To note any decisions made by Herefordshire Council (KL).

16. Footpaths (CS)

To receive a report from the Footpath officer and consider any actions.

17. Speed/accidents on A4172 Trumpet to Little Marcle (KL)

To receive an estimate for white gates and consider any resulting actions.

18. Quiet Lanes (KL)

To receive an update and consider any actions.

19. Drainage Scheme (KL)

To receive a report and consider any actions.

20. Correspondence (Clerk)

To note the list of Correspondence received:

- HALC – Ten things you need to know April 2026.

21. Matters to be raised for next meeting (All)

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.



Clerk to the Council

Date 04.05.2026