

Pixley & District Parish Council Extraordinary Meeting
Councillors are summoned to attend the Parish Council meeting on
Friday 20th June 2025
6.30pm at Munsley W.I. Hall

1. Apologies for absence (Clerk)

2. To receive Declarations of Interest, Councillors are reminded of the need: -

To update their register of interests.

To declare any personal interests in items on the agenda and their nature. (Councillors may stay, take part and vote in the meeting)

To declare any prejudicial interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a prejudicial interest)

3. Public Participation

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.

4. Minutes (Chairman)

To confirm the minutes of the Annual Parish Council meeting held on the 12th May 2025 as a correct record.

5. Financial items (RFO)

5.1 To review and accept the Internal Auditor's report for 2024/25.

5.2 To consider if the PC is exempt from external audit for 2024/25.

5.3 To consider the finances stated and assertions on the AGAR for 2024/25.

5.4 To review and approve the budget report for April and May 2025

5.5 To review and approve the bank reconciliation against statements for April and May 2025.

5.6 To approve the list of invoices for payment (to be initialled by a Cllr in the meeting):

Staff salaries and expenses	April & May 2025	£968.64 (paid)
Donation to Aylton Church	Noticeboard	£150.00 (paid)
Staff salaries and expenses	June 2025	£597.84
HMRC Q1	PAYE & NI	67.89

6. Correspondence (Clerk)

To note the list of correspondence received and agree any responses required:

- Herefordshire Council – Response to a request for a Community Governance Review.
- Herefordshire Council – PROW Funding Scheme
- Herefordshire Council – Drainage Funding Scheme

7. Matters to be raised for next meeting (All)

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not for debate or decision making.

8. Date of next meeting (All)

To consider the date of the next meeting which is currently scheduled for 14th July 2025.



Clerk to the Council

Date 16.06.2025