

Pixley & District Parish Council Extraordinary Meeting
Councillors are summoned to attend the Parish Council meeting on
Monday 16th June 2025
7.30pm at Munsley W.I. Hall

1. Apologies for absence (Clerk)

2. To receive Declarations of Interest, Councillors are reminded of the need: -

To update their register of interests.

To declare any personal interests in items on the agenda and their nature. (Councillors may stay, take part and vote in the meeting)

To declare any prejudicial interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a prejudicial interest)

3. Public Participation

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.

To include a report from Ward Member Councillor Lester if available.

4. Minutes (Chairman)

To confirm the minutes of the Annual Parish Council meeting held on the 12th May 2025 as a correct record.

5. Financial items (RFO)

6.1 To review and accept the Internal Auditor's report for 2024/25.

6.2 To consider if the PC is exempt from external audit for 2024/25.

6.3 To consider the finances stated and assertions on the AGAR for 2024/25.

6.4 To review and approve the budget report for April and May 2025

6.5 To review and approve the bank reconciliation against statements for April and May 2025.

6.6 To reconsider changing bank accounts to Unity Trust in light of problems with Lloyds.

6.7 To approve the list of invoices for payment (to be initialled by a Cllr in the meeting):

| | | |
|-----------------------------|------------------|---------|
| Staff salaries and expenses | April & May 2025 | £968.64 |
| Donation to Aylton Church | Noticeboard | £150.00 |
| Staff salaries and expenses | June 2025 | £597.84 |
| HMRC Q1 | PAYE & NI | 67.89 |

6. Insurance (Clerk)

To consider a report comparing insurance quotes for 2025/26.

7. Munsley WI Hall (Clerk)

To receive a report regarding options for maintenance of the roof of the hall.

8. Communication

8.1 To consider a leaflet drop to every household in the parish. **(AR)**

8.2 To receive an update on the noticeboard at The Nest and consider any actions required. **(BS)**

9. Highways/Footpaths

10.1 To receive a report from the Footpath working group and consider any actions. **(AR & CS)**

10.2 To consider a quote from the Lengthsman to install a replacement stile. **(Clerk)**

10. Ashperton Railway Bridge (Chairman)

To receive a progress report and consider any further actions.

11. Defibrillator (SS)

To receive an update on regular checks of the defibrillator.

12. Smart Water Scheme (Clerk)

To consider joining the scheme, the cost and requirements.

13. Woodland Management Plan Consultation (Clerk)

To consider a response to the Millpound Coppice Forestry Commission plan.

14. Car Parking on Aylton Green (AR)

To receive a report and consider any actions regarding parking and vehicles causing damage to the Green.

15. Correspondence (Clerk)

To note the list of Correspondence received and agree any responses required:

- Herefordshire Council – Response to a request for a Community Governance Review.
- Herefordshire Council – PROW Funding Scheme
- Herefordshire Council – Drainage Funding Scheme

16. Matters to be raised for next meeting (All)

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

17. Date of next meeting (All)

To consider the date of the next meeting.



Clerk to the Council

Date 10.06.2025