

Pixley & District Parish Council Extraordinary Meeting
Councillors are summoned to attend the Parish Council meeting on
Monday 14th July 2025
7.30pm at Munsley W.I. Hall

Present: Cllrs Allen Mawby, Andrew Riga, Brendan Sugden, Charles Smart and Kelvin Lynch
Clerk: Ella Wayman
Members of the Public: None

25/29. Apologies for absence (Clerk)

Cllr Steve Swaithes had made apologies and they were accepted.

25/30. To receive Declarations of Interest, Councillors are reminded of the need: -

None.

25/31. Public Participation

None.

25/32. Minutes (Chairman)

The minutes of the meeting held on the 20th June 2025 were agreed as a correct record and signed by the Chairman.

25/33. Financial items (RFO)

33.1 The budget report for June 2025 was **approved** and signed by the Chairman.

33.2 The bank reconciliation was **approved** against statements for June 2025 and signed by the Chairman.

33.3 The RFO recommended changing bank accounts to Unity Trust in light of problems with Lloyds. The online access had finally been set up but was lacking the need for payments to be authorised by Cllrs which was leaving the PC at risk. To improve internal controls, it was **resolved** to open a new account with Unity Trust who provided accounts more suited to Parish Councils.

25/34. Planning

There had been no applications to consult on and no new decisions by Herefordshire Council.

25/35. Insurance (Clerk)

The Clerk had circulated a summary of four quotes and it was **resolved** to accept the quote from Zurich at £394.20 and to sign up to a 3-year agreement which would freeze the price so long as the PC did not need to change the level of cover quoted for.

25/36. Munsley WI Hall (Clerk)

Cllr Lynch reported that he was assisting the WI in researching potential funding for the roof on the hall and that they had the deeds to prove ownership of the hall and land.

25/37. The Chairman moved item 12 up on the agenda.

25/38. Smart Water Scheme (Clerk)

Details of the Scheme had been circulated prior to the meeting and it was **resolved** to purchase the minimum of 80% of the number of households in the parish.

25/39. Communication

39.1 Cllr Lynch proposed that the PC either use the Cider Press or a leaflet to promote current business in the Parish. It was **resolved** to hold an event at the WI hall to make parishioners aware of the Haygrove project, funding needed for the hall and to give out Smart Water pens and explain the Scheme. The event would be advertised in the September Cider Press and held in the Autumn.



39.2 Cllr Sugden reported that the noticeboard at The Nest would be recited close to the entrance by the owners of The Nest so that it received more footfall.

25/40. Highways/Footpaths

40.1 Cllr Smart reported that there were two issues; on path AL3, the stile needed to be repaired or replaced and on AL2 some clearance and strimming was required.

10.2 The quote for the stile had been delayed but it was **agreed** to go ahead once the quote was received as long as it was £200 or less.

10.3 It was **resolved** to apply to the PROW scheme for the new stile and for strimming on AL3 and AL2.

25/41. Ashperton Railway Bridge (Chairman)

Cllr Lynch reported that new signs had been installed by HC on the approaches to the bridge. There had been some difficulty with some signs due to privately owned trees but this was in hand.

25/42. Drainage Scheme

Defects noted by Cllrs were reported and noted by the Clerk for application to the Scheme by HC. Contractors would be contacted for quotes.

25/43. Car Parking on Aylton Green (AR)

Cllr Riga reported that vehicles were regularly parking on the Green and had caused damage in the wetter weather. It had also been difficult for traffic to pass at times. It was **resolved** to put up a polite notice requesting no parking on the Green.

25/44. Correspondence (Clerk)

The training plan from HALC was noted.

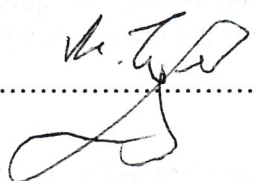
25/45. Matters to be raised for next meeting (All)

The usual items were requested.

25/46. Date of next meeting (All)

The date of the next meeting had been set for 8th September but Cllr Riga was due to be away. As Cllr Swaites was unlikely to be well enough to attend this would leave the meeting inquorate. It was agreed to move the meeting forward to 1st September to resolve this.

Signed.....
Chairman



Date 01.09.2025