PIXLEY & DISTRICT PARISH COUNCIL

Minutes of the Parish Council Meeting
Held in Munsley WI Hall
On Tuesday 23rd July 2024

Chairman	**K Lynch**	
Councillors	**A Mawby**	**A Riga**
	C Smart	**B Sugden**
	S Swaithes	
Also Present	**D Baldwin**	**Clerk to the Council**
	J Lester	**Ward member**

34. Apologies for absence – All present no Apologies received

35. To receive Declarations of Interest
No Declarations of Interest were received at this point in the meeting.

36. Public Participation
Councillor J Lester presented his report with the main points as follows:
Waiting to see what effect the new Government will have on Herefordshire Council, will the 101 million road infrastructure and 106 million for road repairs still be available and earmarked for Councils. The progress with the devolution deal as Herefordshire is too small by population and will need to buddy up with another region or county. Setting up meeting with the New MP to form a working relationship. Planning, 1.5 million homes in the next 5 years will require change to planning to facilitate that with regard to the environment. First Parish Summit held and was a success, plans to hold more in the future. Change to the capital budget, 5 million for purchasing accommodation. New section 151 officer appointed.

37. Minutes

37.1 The minutes of the Annual Parish meeting held on the 21st May 2024, with the amendment of Monday to Tuesday, were approved as a correct record of that meeting and signed by the Chairman.

37.2 The minutes of the Parish Council meeting held on the 21st July 2024, were approved as a correct record of that meeting and signed by the Chairman

38. Planning

38.1 Planning Applications

Site	Glebe Farm, Aylton, HR8 2RQ
Description	Proposed self-build/custom build change of use of redundant agricultural building to a single dwellinghouse
P241083/F	The Parish Council supports the conversion of the barn, but do have concerns over the major flooding issues on the road adjacent to this development, which is 1.5 mtrs above the proposed sewage plant and existing pond. Please note that the road is 0.5 mtrs above the development and suggest that Highways inspect the road with an invite to the Parish Council to attend.

38.2 Planning Decisions Received
The Orchard: Approved with conditions
Oasis Lodges: Pending
Tipsgrove Farm Pixley: Pending
The Lodges, Pending

39. Highways

39.1 Footpaths

No report available

39.2 Grit Bins

Councillor Riga reported he had spoken to a Councillor from Ashperton Parish Council and agreed that the grit bin is not in Munsley Parish, but in Ashperton. Therefore, it is Ashperton Parish Councils responsibility.

Councillors received an update on the grit bin for the road by Brook Farm that it has been ordered and will be delivered to the Chairmans address.

39.3 Lengthsman

The Chairman reported that there was difficulty in contacting the Lengthsman but it may be due to him being on holiday. The Clerk is still awaiting a copy of this Public Liability Insurance.

RESOLUTION: That the Clerk and the Chairman continue to make all effort to contact the Lengthsman.

39.4 Footpath Working Group

The chairman presented the re-draft of the letter to send to the landowner of Footpath LM9.

RESOLUTION: That the letter be approved and sent to the Landowner.

39.5 Nothing to report on the Wye Independent Media

40. Munsley WI Hall

Councillor Lynch presented his report with the main points being:

The work required for the weight bearing purling's and trusses are being sent out for quotes. The Chairman has recommended the WI apply for funding from HVOSS and Community first to aid with the refurbishment of the hall.

RESOLUTION: That the report be noted.

41. Ashperton Railway Bridge

Councillors Lynch and Riga met with two representatives from Network Rail, and one from Balfour Beatty Highways at Ashperton Railway Bridge. The representatives from National Rail explained that an inspection of the bridge is performed every 12months against a list of criteria. Each criteria have a score rating, and if the total score is 90 or more, then a mitigation action plan is put in place. From the last inspection performed on Ashperton bridge the score was 86 and hence no action was taken. Therefore, Network Rial have no outstanding action to replace the bridge. With regard to the Openness of the verges adjacent to the four pillars of the bridge, the representatives from both National Rail and Balfour Beatty agreed that there was very little barrier material between the road surface and the steep drop to the railway line, The National Rail report states they recognise that this is a risk to their assets from the highways end, and strongly recommend a mitigation action. The report from Balfour Betty stated owing to lack of any verges at certain corners of the bridge this would require some sort of concrete anchorage at these points, which would be very expensive. The council strongly recommend because of the safety implications a vehicle restraint system is implemented at the corners of the bridges.

RESOLUTION: That the council recognises that according to the latest inspection no repair work is necessary to the bridge, but would like to record that we have strong concerns over the current state of the bridge. The issues with the verges, traffic speed and volume of traffic. the council request that an immediate plan is put in place to install a vehicle restraining system and a traffic calming system, such as traffic lights, to prevent future incidents occurring on or near the bridge approaches.

42. Sandbags

The clerk presented an alternative type of sandbag to hessian bags and bulk sand, but it was felt that the requirement from the parishioners was needed to be established first before proceeding.

43. Cider Press

The deadline for submission for the September edition of the Cider Press is the 1st August. Councillor Lynch offered to put together a report with the following topics:
Ashperton Bridge, Lengthsman, Parish Summit, Sandbag requirement, New Clerk and Parish Councillors recruitment.

RESOLUTION: That the report be submitted for the September edition.

44. Councillor vacancies

After consideration it was decided that a recruitment campaign be placed in the Cider Press

RESOLUTION: That a campaign to recruit new members to serve on the Parish Council be submitted for the next edition of the Cider Press.

45. Parish Council Website

The Clerk reported that potential Website Designer had decided not to put forward a quote to build a new Parish Council website. Therefore, it was suggested that Councillors look at Putley Parish Council Website for reference on their website builder.

RESOLUTION: That Councillor look at Putley Website and the clerk provide the contact details for Putley Parish Council website builder.

46. Training

The Chairman reported on his attendance of the leading lights training at HALC and the first Parish Summit. He found both extremely useful and produce the must have item of a gavel to aid with controlling meetings.

47 Financial Items

47.1 VAT Submission

The Clerk reported the difficulty in finding the VAT details for the Parish Council in order to submit the VAT reclaim.

RESOLUTION: That the clerk emails HMRC to find out the Vat details.

47.2 Financial Report

Councillors considered the summary of receipts and payment to the 30th June 2024.

RESOLUTION: That The summary of Receipts and Payments be accepted and signed.

47.3 Bank Reconciliation

The Clerk presented the Bank reconciliation for the period to 30th June 2024 showing a bank balance of £17,235.19

47.4 Invoices for Payment

Councillors considered the payment of the invoices for:

Staff Salaries July 2024	£350.71
Expenses	£50.00
Grit Bin Broxap incl Delivery	£124.00 plus vat & delivery
Insurance Gallagher	£701.60

RESOLUTION: That the payment of the invoices as above be approved.

48. Correspondence

Councillors considered the list of Correspondence received: The Fraud and Scam bulletin West Mercia Police, Locality Report, Street works.

RESOLUTION: That the list of Correspondence received be accepted.

49 Clerks Vacancy

The Chairman called an extra meeting to approve the appointment of the new clerk for Tuesday 30th July 2024 for a start date of 1st August 2024.

50. Matters to be raised for the next meeting

Ashperton Railway Bridge, Sandbags, Munsley Hall, Lost Footpaths working group, Lengthsman.

51. Date of Next meeting

The next meeting is currently scheduled for Tuesday 10th September 2024.

Meeting closed 9.01pm

Signed M. Taylor **Date** 10/09/2024

Chairman