

PIXLEY & DISTRICT GROUP PARISH COUNCIL

**Minutes of an Extraordinary Meeting of the Parish Council
held on Tuesday 30th July 2024 at 7.30 pm in Munsley WI Hall**

Present:

Councillors: Kelvin Lynch (Chair), Allen Mawby, Andrew Riga, Charlie Smart & Brendan Sugden.

In attendance: No other persons were present.

1. **Apologies for absence** were received from Councillor Steve Swaites.
2. **Declarations of interest & written dispensation requests:** There were none.
3. **Resolution to exclude the public due to the confidential nature of the following item.**
It was RESOLVED to exclude the public from the following confidential item.
4. **Employment of a new Clerk/RFO (Responsible Financial Officer)**
 - 4.1 Feedback from the Interview Panel ... Councillors Kelvin Lynch and Brendan Sugden Reported on the interview process which had been supported by HALC.
 - 4.2 Employment of the Panel's preferred candidate ... Following discussion, it was unanimously RESOLVED to appoint the Panel's preferred candidate, Ella Wayman.
 - 4.3 Terms within the draft Contract of Employment:
It was RESOLVED to adopt the following terms with the draft contract:
 - 4.3.1 Hours per week ... 7.
 - 4.3.2 Salary Scale in accordance with current nationally recommended pay rates ... SCP26.
 - 4.3.3 Start date ... 1st August 2024.
5. **Date of the next scheduled meeting**
Noted as 10th September 2024 at 7.30 pm in Munsley Hall.

The Chair closed the meeting at 7.40 pm

SIGNED DATE