Chairman

PIXLEY & DISTRICT PARISH COUNCIL

Minutes of the Annual Parish Council Meeting Held in Putley Parish Hall On Monday 30th May 2022

| A Mawby | |
|-------------------------|---|
| K Lynch | A Riga |
| C Smart | S Swaithes |
| E Thompson | |
| D Baldwin | Clerk to the Council |
| J Lester | Ward Member |
| 2 Members of the Public | |
| | K Lynch C Smart E Thompson D Baldwin J Lester |

1. Election of Chairman 2022-2023

A Mowhy

Councillor S Swaithes nominated Councillor Mawby for the office of Chairman seconded by Councillor E Thompson. Councillor Mawby accepted the office of Chairman to the Parish Council. **Vote: Unanimous**

2. Apologies for absence – Apologies were received and accepted for Councillors P Hawker

3. To receive Declarations of Interest

None declared at this stage in the meeting

4. Election of Vice Chairman

Councillor A Mawby nominated Councillor S Swaithes for the office of Vice Chairman, seconded by Councillor E Thompson. Councillor S Swaithes accepted the office of Vice Chairman to the Parish Council. **Vote: Unanimous**

5. Public Participation

No members of the public present wished to speak.

6. Minutes

The minutes of the Parish Council meeting held on the 28th March 2022, were approved as a correct record of that meeting and signed by the Chairman.

7. Training

Councillors considered attending Councillor Training with HALC. Several members of the Council wished to attend and it was proposed that an in-house training session with HALC would be preferrable at a date convenient for all.

RESOLUTION: That the Clerk make send a request to HALC to book an in-house training session for Parish Councillors.

8. Aylton Green

The Clerk reported that Balfour Beatty responded that Aylton Green is within the area of maintenance of the Public Realm and therefore, is BBLP responsibility on behalf of Herefordshire Council. If the Parish Council wished to submit proposals for the

maintenance of Aylton Green to forward to Balfour Beatty, so the appropriate approvals could be sought. It was also noted that Aylton Green is in within a conservation area. It was proposed that regular mowing and attendance to the edges be requested. Councillors also discussed the metal surround around the Perry Pear Tree, which needed attention. It was suggested that this should repaired and changed into surrounding tree seat. Councillor Mawby offered to obtain a quote for this work.

RESOLUTION: That a request be sent to Balfour Beatty to carry out regular mowing and repair the edges of the triangle. Also, that Councillor Mawby obtain a quote for the repair and adjustment of the tree surround for consideration at the next meeting.

9. Planning

Planning Applications

| a) Site | Ashperton Holiday Park, Ashperton HR8 2SE | | |
|-------------|---|--|--|
| Description | Variation of Condition 2 172069/F (Proposed 3 no additional | | |
| | holiday let chalets) Change of roof covering | | |
| 241137 | No Objections, send a courtesy email to the Clerk of | | |
| | Ashperton | | |

10. Financial Items

10.1 Internal Auditor

Councillors considered thew appointment of the Internal Auditor for 2021/22 RESOLUTION: That the Parish Council use the same Internal Auditor as the previous year.

10.2 Financial Report

Councillors considered the summary of receipts and payment to the 31st March 2022.

RESOLUTION: That The summary of Receipts and Payments be accepted and signed.

10.3 Bank Reconciliation

The Clerk presented the Bank reconciliation for the period to 31^{st} March 2022 showing a bank balance of £13055.72.

10.4 Invoices for Payment

| Councillors considered the payment of th | e invoices for: | |
|---|-----------------|--|
| Staff Salaries May | £292.21 | |
| Staff Salaries June | TBC | |
| PATA Payroll | £95.40 | |
| Automatic Pension Enrolment PATA | £10.00 | |
| HALC Subscription | £484.42 | |
| RESOLUTION: That the payment of the invoices as above be a | | |

RESOLUTION: That the payment of the invoices as above be approved.

11. Matters for the next meeting

Bank Signatories, Aylton Green, Defibrillator, Trumpet Garage, Ashperton Railway Bridge,

12. Schedule of Meetings

The Clerk presented the schedule of meetings for 2022/23 as being the last Monday on every other month as follows: 25th July 2022, 26th September 2022, 28th November 2022, 30th January 2023, 27th March 2023.

To approve the annual accounts in time for submission of the exemption certificate to the External Auditors an extra meeting will be called for the 21st June 2022.

13. Date of Next meeting

The next meeting is currently scheduled for the 25^h July 2022.

Meeting closed at 8.40pm.

Signed_____

Date_____

Chairman