

PIXLEY & DISTRICT PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

Held in Putley Parish Hall

On Monday 22nd May 2023

Chairman **A Mawby**

Councillors **K Lynch**
 C Smart

A Riga
B Sugden

Also Present **D Baldwin**

Clerk to the Council

1. Election of Chairman 2023-2024

Councillor C Smart Nominated Councillor A Mawby for the office of Chairman seconded by Councillor A Riga. Councillor Mawby accepted the office of Chairman to the Parish Council.

Vote: Unanimous

2. Apologies for absence – No Apologies were received. All present

3. To receive Declarations of Interest

None declared at this point in the meeting.

4. Co-Option

Councillors considered the application of Steven Swaithes for Co-Option onto the Pixley and District Parish Council. Councillors voted to accept his Co-option.

RESOLUTION: That Steven Swaithes be Co-Opted for Munsley onto Pixley & District Parish Council and that his acceptance of office be witnessed.

5. Election of Vice Chairman

Councillor A Mawby nominated Councillor Kelvin Lynch for the office of Vice Chairman, seconded by Councillor A Riga. Councillor K Lynch accepted the office of Vice Chairman to the Parish Council.

Vote: Unanimous

6. Public Participation

A local resident presented to Councillors their outline plans to apply for change to a footpath that's crosses the A4172 onto their land. This is to help alleviate the danger to walkers and riders crossing the main busy road to give them space to continue on the footpath.

7. Minutes

The minutes of the Parish Council meeting held on the 27th March 2023, were approved as a correct record of that meeting and signed by the Chairman.

8. Training

Councillors considered attending Councillor Training with HALC. on Thursday 15th June 2023. Three Councillors were able to attend on that date, Councillors K Lynch, A Riga and B Sugden.

RESOLUTION: That the Clerk book Councillors K Lynch, A Riga and B Sugden on to the HALC training session on the 15th June 2023.

9. Parish Council Venue

Councillors considered using the Munsley WI Hall as the venue for the next meeting. It was felt that the Parish Council should use this venue as it was within the parish.

RESOLUTION: That the Parish Council use Munsley WI Hall as the venue for the next meeting and to access if it is suitable for future meetings.

10. Highways

10.1 Footpaths

The Footpath Officer reported that some success had been achieved on the clearing of footpath LM4 where it crosses the crops on his land. Footpath Pixley PX1 runs from Pixley Church to Falcon Lane through Haygrove. Having been alerted to the path being blocked. (The Land owner has suffered theft of stock) has now had it opened up so walkers can pass through. More way markers are needed to make the footpath easier to follow

LM4 continued through Newbridge Farm to Patches Cottage. The landowner has reported to me that the bridge at Newbridge Farm is going to be repaired,

10.2 Parish Walk

The date of June 13th was suggested for the Parish Walk with the Locality Office meeting at Munsley WI Hall. The Clerk will attempt to arrange the appointment with the Locality Officer.

11. Defibrillator

The Clerk reported that the Defibrillator supplier had responded that the Defibrillator did not require a service just the batteries to be checked and replaced if necessary. Councillors replied that they had been informed at installation that the defibrillator needed an annual service.

RESOLUTION: That the Clerk return to the Defib Safe and request a service

12. Ashperton Bridge

Councillor Swaites reported that he had been unable to take photos of the bridge from a local resident garden, but would attempt to bring the evidence to the next meeting.

13. Planning

Planning Applications

a) Site	Ashperton Holiday Park, Ashperton HR8 2SE
Description	Variation of Condition 2 172069/F (Proposed 3 no additional holiday let chalets) Change of roof covering
241137	No Objections, in principle, but suggest the enforcement officer check the usage of the chalets as it appears they are in use as permanent dwellings.

14. Financial Items

14.1 Internal Auditor

Councillors considered the appointment of the Internal Auditor for 2022/23

RESOLUTION: That the Parish Council use the same Internal Auditor as the previous year.

14.2 Financial Report

Councillors considered the summary of receipts and payment to the 31st March 2023.

RESOLUTION: That The summary of Receipts and Payments be accepted and signed.

14.3 Bank Reconciliation

The Clerk presented the Bank reconciliation for the period to 31st March 2023 showing a bank balance of £14,192.17.

14.4 Invoices for Payment

Councillors considered the payment of the invoices for:

Staff Salaries May 2023	£326.38
Staff Salaries June 2023	TBC
PATA Payroll	£108.20
Putley Parish Hall	£49.00

RESOLUTION: That the payment of the invoices as above be approved.

15. Matters for the next meeting

Parish Council Bank, Defibrillator, Ashperton Railway Bridge, Trumpet Inn, Sandbags.

16. Schedule of Meetings

The Clerk presented the schedule of meetings for 2022/23 as being the last Monday on every other month as follows:

31st July 2023, 25th September 2023, 27th November 2023, 29^h January 2024, 25th March 2024, 27th May 2024.

To approve the annual accounts in time for submission of the exemption certificate to the External Auditors an extra meeting will be called for the 19th June 2023.

17. Date of Next meeting

The next meeting is currently scheduled for the 31st July 2023.

Meeting closed at 8.45pm.

Signed _____

Date _____

Chairman