PIXLEY & DISTRICT PARISH COUNCIL

Minutes of the Annual Parish Council Meeting Held in Putley Parish Hall On Monday 21st May 2024

Chairman A Mawby

Councillors K Lynch A Riga

C Smart B Sugden

Also Present D Baldwin Clerk to the Council

1. Election of Chairman 2024-2025

Councillor A Mawby Nominated Councillor K Lynch for the office of Chairman seconded by Councillor A Riga. Councillor Lynch accepted the office of Chairman to the Parish Council and his acceptance signature was witnessed.

Vote: Unanimous

Councillor Lynch took the chair and gave a vote of thanks to Councillor Mawby for his hard work and commitment to the office of Chairman.

2. Apologies for absence – Apologies were received and accepted for Councillor S Swaithes

3. To receive Declarations of Interest

None declared at this point in the meeting.

4. Election of Vice Chairman

Councillor K Lynch nominated Councillor B Sugden for the office of Vice Chairman, seconded by Councillor A Mawby. Councillor B Sugden accepted the office of Vice Chairman to the Parish Council.

Vote: Unanimous

5. Public Participation

The planning applicant for the Orchard Munsley PA:240144 presented their reasons for the change of use in the application. They wish to keep up the structure up in situ from May to September instead of having to raise and take down each time. Therefore, saving on time and effort for each wedding held.

6. Minutes

The minutes of the Parish Council meeting held on the 25th March 2024, were approved as a correct record of that meeting and signed by the Chairman.

7. Planning

Planning Applications

a) Site The Orchard, Munsley, Ledbury, HR8 2SQ

Description Proposed change of use of land for seasonal Tipi wedding Venue.

Chalets, Change of roof covering.

No objections, support this application.

b) Site Land off Roman Road, Newbridge, Aylton

Description Proposed erection of 6 holiday lodges with maintenance/storage

shed and associated development, using the access approved and installed further to planning permission 184486/F (amended layout and other design alterations to permission 232653/F).

240893 Object for the following reasons: Overdevelopment of the site,

Approximate: increase in footprint by 75%, increase in chalet

by 120% and increase in overall length by 100%.

8. Highways

8.1 Footpaths

Stiles and gates repairs are waiting for the appointment of the Lengthsman. Very little can proceed until the appointment is confirmed and the grant awarded form Herefordshire PROW.

- 8.2 The clerk informed councillors that she had obtained permission to pass on the phone number of Ashperton Council to Councillor Riga so arrangements can be made to set up a meeting to discuss the siting of the grit bin.
- **8.3** The footpath working group met on the 15.04.2024 to discuss footpath LM09. Sight of the definitive statement map is needed to establish the correct route of footpath LM09. It was

RECOMMENDATION: That a letter be composed to the landowner to establish contact and come to a resolution:

RESOLUTION: That recommendation be approved and the clerk to chase the definitive statement map from PROW and a letter be composed to the Landowner.

8.4 Lengthsman and Drainage Scheme

The clerk informed Councillors that the register of interest had been lodged for both the Lengthsman and Drainage Scheme.

9. Munsley WI Hall

Councillor Lynch reported that a structural surveyor had carried out a visual inspection of the hall. The main issue highlighted was the need to reinforce the roof to take the weight. The next meeting committee is scheduled for the 1st June to decide on how they wish to proceed.

RESOLUTION: That the report be noted.

10. Ashperton Railway Bridge

A response from Network Rail Structural Engineering team has not been received to date on the second batch photos etc submitted.

RESOLUTION: The clerk to chase a response from Network Rail

11. The international Tribute

Councillor Riga proposed that the Parish Council consider lighting a beacon on 6th June at 9.15pm to commemorate the 60th anniversary of the D Day Landings. It was felt that as there are official lightings being scheduled in this instance the proposal be rejected.

RESOLUTION: That the proposal be rejected.

12. Parish Council Website

After looking of other parish Council websites it was decided that Newman Designs should be approached for a quote.

RESOLUTION; That the clerk obtains a quote from Newman designs on the rebuild of the Parish Council Website.

13. Cider Press

Councillor Lynch offered to put together a report for submission to the Cider Press. It was agreed that this should include a push to recruit new members.

RESOLUTION: That the report be submitted.

14. Financial Items

14.1 Financial Report

Councillors considered the summary of receipts and payment to the 31st March 2023.

RESOLUTION: That The summary of Receipts and Payments be accepted and signed.

14.2 Bank Reconciliation

The Clerk presented the Bank reconciliation for the period to 31st March 2024 showing a bank balance of £15,745.22

14.3 Invoices for Payment

Councillors considered the payment of the invoices for:

Staff Salaries May 2023	£350.17
Expenses	£50.00
PATA Payroll	£134.20
Eyelid productions	£100.00

RESOLUTION: That the payment of the invoices as above be approved. Invoices paid under Clerks delegated powers

Mobile Solutions Laptop repairs £130.00

15. Matters for the next meeting

Parish Council Noticeboards, Ashperton Railway Bridge, Sandbags.

16. Schedule of Meetings

To be decided at future meetings.

Chairman

17. Date of Next meeting

The next meeting is scheduled for Monday 17th June. Although this meeting is normally an extra meeting to approve the annual accounts in time for submission of the exemption certificate to the External Auditors it was decided to hold a full meeting. **Meeting closed at 9.22pm.**

Signed	Date